

# Saddle Ridge Estates Association, LTD

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## SREA BOARD OF DIRECTORS MEETING

October 10, 2017

Portage Public Library

### Present:

Directors - Margie Druce, Mari Guckenberger, Gary Herwig, Debbie Holland, Winnie Schumann, Vicki Vogts

### Call to Order (Schumann):

Meeting called to order at 4:32 pm. Schumann certifies that a quorum is present and the Agenda was posted in accordance with Wisconsin Statutes.

### Secretary Report (Vogts):

September meeting minutes not available but will send to all directors by email to review and approve at November meeting.

### Treasurer Report (Holland):

Holland distributed copies of Balance Sheets, Income Statements and Budgeted Reserve Account as of September 30, 2017 - Druce motioned to approve, Herwig 2nd, and all voted to approve. Current budget is on target. Micki Fuerst completed the books as of September 30 and Holland took over the books on October 1, 2017. New work orders were distributed to appropriate board members. From now on, all works orders will be scanned and sent to board members upon receipt. Holland will contact owners that are in arrears with the monthly homeowners fee and the owners who have not paid their portion of the insurance premium.

### President Report (Schumann):

Potential board member has rescinded so the vacant board seat remains open. It was recommended that board members use the new group email address ([saddleridge139@gmail.com](mailto:saddleridge139@gmail.com)) when contacting unit owners. Sewer hook-up contract with Pat Kirk has not been signed due to some potential changes.

### Director Updates:

#### Roads Report (Schumann):

Since the Roads director position remains open, Schumann gave update. SREA will pay the additional salt charges not included in last year's snow removal contract. Schumann asked Herwig to contact MOST regarding this season's snow removal contract bid. Asphalt and driveway sealing projects are complete. The drainage ditch in Court Four will be cleaned out by Davis Construction.

#### Building Report (Herwig):

Powerwashing of condo siding is done with roof repairs, cement repairs to sidewalks/stoops, and gutter cleaning starting soon. Two chimney caps will be replaced on U6026 and U605. Reviewed gutter guard bids. Received complaints regarding trailers left in driveways over three days. Contractor's trailers are exempt from this rule per the bylaws. Country Plumber will look for the water shutoff for U6018. Shingles to be replaced on U105-108 building including garage roofs and the north side of U6027/6029. HydraClean gave a bid for soft washing siding (14,075 per year) and roofs (\$13,354 per year) to be scheduled over three years. Motioned made by Herwig and Guckenberger second - all voted yes.

#### Grounds Report (Guckenberger):

Daniels will trim and cut down several trees in a couple weeks. All mailboxes have been raised to 42" which is federal law. Received contract from TruGreen for weed and feed treatments in spring and fall - will ask for bid on crabgrass preventer. Karl gave a bid for two years on lawn mowing and monthly debris pick up - flat rate for season not paid per cutting. A loaner library will be installed near the well house - Margie has the books and will check on potential people to build them.

**Utilities Report (Druce):**

General Engineering wants to attend the November board meeting to introduce themselves to the new board members and to review the contract with us. GEC needs to check the main valves. Country Plumber has been hired to exercise the main valves and flush the hydrants. AW Allen who has fixed our pumps and sewers previously will do the maintenance. All four associations share the water and three associations share the sewer per unit. The water system will be inspected on October 26 (done every three years).

**Next Meeting:**

Tuesday, November 21, 2017, starting at 4:30 pm, at Portage Public Library.

Adjournment at 6:50 pm. Holland motioned to adjourn, Guckenberger 2nd, all voted yes.

Respectfully Submitted,

Vicki Vogts  
Secretary