

# Saddle Ridge Estates Association, LTD

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## SREA BOARD OF DIRECTORS MEETING

November 21, 2017

Portage Public Library

### **PRESENT:**

Directors - Margie Druce, Mari Guckenberger, Gary Herwig, Debbie Holland, Winnie Schumann, Vicki Vogts

General Engineering representatives introduced themselves and gave a presentation to the new board members of the services they provide the SREA throughout the year (e.g., water and sewer, power outage, inspections, etc.).

### **CALL TO ORDER & CERTIFY QUORUM:**

Schumann called meeting to order at 5:01 pm. She certifies that a quorum is present and the Agenda was posted in accordance with Wisconsin Statutes.

### **DIRECTOR UPDATES:**

#### **Secretary Report:**

Vogts distributed the September and October meeting minutes - Herwig motioned to approve, Druce second, and all voted to approve. Vogts is creating an all-encompassing spreadsheet of all SREA units listing owner's names, mailing address, phone number, email, fireplace status/inspection, renter info, etc., and will share (view only rights) with all directors.

#### **Treasurer Report:**

Holland distributed copies of Balance Sheets, Income Statements and Budgeted Reserve Account as of October 31, 2017 - Druce motioned to approve, Guckenberger second, and all voted to approve. QuickBooks now downloaded on new computer. Audit will be done by Miller, Ebben, Brussell & Glaeske. U415 will be sold on sheriff's sale soon - Holland will obtain how much money is owed SREA so we get paid by new owner. Third quarter shared expenses have been paid.

#### **President Report:**

Schumann reported that SREA attorney, Miller & Miller, has finalized agreement with Pat Kirk's attorney two weeks ago. Sewer hook-up charge of \$5,000 will be billed to U968 owner (Brooks/Kraemer) if they do not pay the \$3,500 within the next couple days.

#### **Roads Report:**

Schumann reported that U602 wants to widen their driveway. Owner will need to complete a work order and an estimate will be obtained for spring construction. Road cost share agreement will not be signed at this time due to wanting the SREA to share in the costs of the roadway from the main entrance to the gravel lot across from the clubhouse. There is a meeting scheduled with other associations to discuss further.

#### **Building Report:**

Herwig reported that U636 new siding project will be completed soon. The north side of the U6027/U6029 and U6023/U6025 roofs will have new shingles. Gutters have been cleaned out. U6020 will be resided in the spring by Logan Myers for the amount of \$9,100 - Druce motioned to approve, Holland second, and all voted to approve. Signs ("Golf Carts Only") will be installed on newly blacktopped cart path in the 6000's. U406 had storm drain replaced.

#### **Grounds Report:**

Signed a two-year contract (start Spring 2018) with Karl Stewart for mowing, trimming, and picking up debris. TruGreen will do a spring and fall application for weeds. All mailboxes were raised per USPS requirements. Two more speed limit signs will be installed near both entrances. "Pick up your dog waste" signs will be purchased and installed on existing speed limit sign posts. Daniels repaired lawns after 18 trees were cut down. Davis will clean out the drainage ditch in Court 4.

**Utilities Report:**

U968 added in-ground lawn sprinklers. Country Plumber will exercise and flush the well valves.

**NEW BUSINESS:**

**Review Candidates for Roads & Appointment of Director:**

Motion was made that Mark Mostrom be appointed to the board of directors to fill the vacancy and will take care the Roads duties. Herwig motioned to approve, Holland second, and all voted to approve.

**OLD BUSINESS:**

**Payment to Micki Fuerst:**

SREA will pay Fuerst \$250 for assisting Holland in treasurer's duties.

**ADJOURNMENT:**

Next meeting will be on Tuesday, March 13, 2018, starting at 4:30 pm, at Portage Public Library.

Adjournment at 6:50 pm. Mostrom motioned to adjourn, Herwig second, and all voted to approve.

Respectfully Submitted,

Vicki Vogts  
SREA Secretary